



Greater Appalachian Llama and Alpaca Association

Board of Directors Teleconference
March 1, 2017 7:01 p.m.

Present: Carol Reigh, Jane Hamilton-Merritt, Audrey Lee, Terry Beal, Barb Baker, Josh Meador, Charlotte Sankey, Katrina Capasso, Kelly Ralph, Mike Sheridan and Carol Millard

Absent: Chuck Leach

Secretary's Report: Carol Reigh presented the minutes from January 11, 2017. Barb Baker made a motion, with a second by Audrey Lee, to accept the minutes as presented. Motion passed.

On behalf of the Board and the GALA membership, Jane Hamilton-Merritt welcomed and thanked Katrina Capasso for volunteering to take over for Carol Millard as Treasurer.

Treasurer's Report: Carol Millard presented the balance sheet as of Feb 28, 2017. The financials are at the Accountant's for review and preparation of the tax return (due May 15th). The new Treasurer, Katrina Capasso, will be taking over soon with Carol Millard's guidance. The Finance Committee Charter was reviewed with the only change being the addition of Katrina Capasso. A motion was made by Mike Sheridan, with a second by Barb Baker, to accept the Treasurer's report and file for audit. Motion passed. The Board also asked that by the next meeting, the Finance Committee look into a better way to invest the Endowment monies.

Membership and Directory Report: Miranda Brown reported to Jane that there were no updates on membership.. A big Thanks to Miranda for her exquisite and timely delivered 2017 Directory.

Continuing Business:

Committee Charters: Terry Beal reviewed all the current Charters and noted all the updates and changes. The Finance Charter added a new member, Katrina Capasso; The Election Charter added a new member, Carol Reigh; the Veterinary Affairs Charter added their mission to include vets and vet students; the Llama Promotion Charter added Cassie Cormier as a new member and changed a few words in their mission statement and the 501 (c) (3) Charter is submitting a revised version dependent on some new data. All other Charters had no changes. Carol Reigh made a motion to approve all revisions and additions to the charters and Terry Beal seconded the motion. Motion passed.

Update on the 2017 Conference: Terry Beal reported all was in full swing with the conference chairs. The conference will have both llamas and alpacas present and the fiber room has a great line up of classes and there will be t-shirts for sale. This should be one Great Colorful Conference.

Committee Reports:

Veterinary Affairs Committee: Barb Baker said the first Educational Farm Event with Ohio State School of Veterinary Medicine is scheduled for April 29, 2017 at her farm. First, Second and Third year vet students are invited with a limit of 12. The Committee asked for a \$50 stipend to the host farm to help cover refreshment costs. Audrey Lee made a motion for GALA to give a \$50 stipend to the host farm with a second by Charlotte Sankey. Motion passed. Barb got back to the Board with a price on the ICI clipboards to be given to each student attendee to the Educational Farm Event. The current cost is \$13 a clipboard. Carol Reigh made a motion, with a second by Josh Meador, to approve the purchase of clipboards with a max cost of \$15 per clipboard for only the vet students attending the Educational Farm Event. Motion passed. It was also suggested that these two expenses be made a Line Item in the Budget going forward.

501 (c) (3) Exploratory Committee: Audrey Lee is presently weeding through the Federal Regulations and has submitted a request to the IRS to see GALA's previous filing forms to become a 501 (c) (3). She will then continue to work and research the feasibility of this option for GALA. Thanks Audrey for this huge undertaking.

Llama Promotion Committee: Jane Hamilton-Merritt gave a brief history behind the forming of this committee and a specific thanks to Carol Reigh and Bev Vienchowski for their initiatives in getting the brochure off the ground. Niki Kuklenski and John Mallon, the other members on the committee, have been invaluable with their thoughtful suggestions, beautiful photos and classy logo. Everyone has worked very hard (under Jane's prodding) to get a sample brochure to the board for acceptance. The timeliness of this brochure is significant as several public appearances by llamas and their owners will take place in the next several months. The committee has available to the membership an updated Ambassador Card (which can be downloaded from the website) and a new brochure entitled: Llamas: Your New Best Friend. Barb Baker made a motion to accept the Promotion Committee brochure as designed and approve the printing expenses of no more than \$1,000. Charlotte Sankey seconded the motion and it was passed.

Josh Meador was asked to look over the current GALA brochure to see if anything needed to be updated.

Announcements:

As Katrina Capasso, Newsletter Advertising Editor, transitions to Treasurer, we need to find a replacement for Katrina ASAP. Any willing volunteers or suggestions contact Jane Hamilton-Merritt.

Carol Millard asked that anyone using Instant Conference Services send an email to inform her of the date. Of course first the committee chair should get permission from the President.

Adjournment: Barb Baker made a motion with a second by Kelly Ralph, to adjourn at 8:39 p.m. Motion passed.

Future Board meeting are May 3, July 5, Sept 6, Nov. 2

Respectfully Submitted,
Carol Reigh